



VPKBIET Baramati IQAC Meeting Agenda

Meeting Date: 21/8/2024

Meeting Time: 4.00pm to 6.00 pm

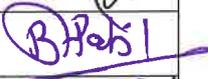
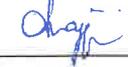
Place: BFL Meeting Room.

AGENDA:

No	Details of Agenda Items	Name of Presenter
1	Review of Fortnightly Report by HODs: Presentation by HODs Covering following points (Not limited to): 1. Academic Report 2. R&D Report 3. T&P Report 4. Co-Curricular, Extra-curricular activity report 5. Alumni activity and student welfare activity report	All HODs
2	NBA Head presentation on status of NBA accreditation preparation	Dr. Vipin Gawande
3	Activity Plan and review by NAAC Head	Dr. V.C. Todkari
4	Technical chapters activity review and Co-curricular Activity plan and review by Head Co-curricular	Dr. S.K. Shinde
5	Activity Plan and review by Head Ranking	Dr. N.K. Sahuji
6	Online Education and Spoken Tutorial Activity Review	Dr. Aparna Sajjan
7	Activity Plan and review by GATE 2025 Coordinators	Mr. Shrinivas Shelge
8	Activity Plan and review by Head Consultancy	Dr. G.N. Narule
9	Activity Plan and review by Dean IIC	Dr. R.J. Patil
10	Admissions Overview by Head Admission	Dr. A.S. Disale

Dean IQAC
VPKBIET Baramati

Principal
VPKBIET Baramati

1	Dr. R. S. Bichkar	Principal, VPKBIET Baramati	
3	Prof. S.A. Takale	Dean IQAC & Professor, Information Tech.	
4	Prof. S.B. Lande	Vice-Principal, Professor E&TC Engg,	
5	Prof. R.K. Shastri	Registrar, Professor E&TC Engg.	
6	Prof. S.M. Bhosale	Dean, Academics, Prof. Mechanical Engg.	
7	Dr. S.G. Morkhade	Dean, R&D , Asst. Prof. Civil Engg.	
8	Dr. C.B. Nayak	Dean Autonomy, Associate Prof. Civil Engg.	
9	Prof. P.R. Chitragar	Dean Alumni, Professor Mechanical Engg.	
10	Dr. G.J. Chhajed	Asst. Prof. & Head, Dept. of Comp. Engg.	
11	Dr. C.S. Kulkarni	Associate Professor & Head AIDS Engg.	
12	Dr. B.H. Patil	Associtae Prof. & Head, E&TC Engg.	
13	Dr. M.S. Lande	Associate Prof. & Head, Mechanical Engg.	
14	Dr. A.S. Disale	Asst. Prof. & Head, General Science.	
15	Dr. V.C. Todkari	Asst. Prof. Mechanical Engg & NAAC Head	
16	Dr. A.H. Kolekar	COE & Asst. Prof. Mechanical Engg.	
17	Dr.V.B. Gawande	Asst. Prof. Mechanical Engg & NBA Head	
18	Prof. S.K. Shinde	Professor Computer Enggg, Head Co-curricular	
19	Dr. T.V. Bhandare	Asst. Prof. & HOD IT	
20	Dr. N.T. Suryavanshi	Asst. Prof. & HOD Civil Engg.	
21	Ms. P.N. Jaiswal	Asst. Prof. & HOD Electrical Engg.	
22	Dr. R.J. Patil	Dean IIIC, Asst. Prof. Civil Engg.	
23	Dr. Normal Sahji	Head - Marketing	
24	Dr. G.N. Nande	Head, Consultancy	
25	Dr. d.g. Sajjan	Head, Online Education	



VPKBIET Baramati Minutes of IQAC Meeting

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1. Review of Fortnightly Report by HODs: Presentation by HODs Covering following points
 - a. Academic Report
 - b. R&D Report
 - c. T&P Report
 - d. Co-Curricular, Extra-curricular activity report
 - e. Alumni activity and student welfare activity report
2. NBA Head presentation on status of NBA accreditation preparation
3. Activity Plan and review by NAAC Head
4. Activity Plan and review by Head Ranking
5. Activity Plan and review by GATE 2025 Coordinators
6. Admissions Overview by Head Admission

MEMBERS PRESENT:

1. Dr. R. S. Bichkar, Principal, VPKBIET Baramati
2. Prof. S.A. Takale, Dean IQAC & Professor, Information Tech.
3. Prof. R.K. Shastri, Registrar, Professor E&TC Engg.
4. Dr. C.B. Nayak Dean Autonomy, Associate Prof. Civil Engg.
5. Prof. P.R. Chitragar, Dean Alumni, Professor Mechanical Engg.
6. Dr. G.J. Chhajed, Asst. Prof. & Head, Dept. of Comp. Engg.
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9. Dr. M.S. Lande Asso. Prof. & Head, Mechanical Engg.
10. Dr. A.S. Disale ,Asso. Prof. & Head, General Science.
11. Dr. V.C. Todkari, Asst. Prof. Mechanical Engg & NAAC Head
12. Dr.V.B. Gawande, Asst. Prof. Mechanical Engg & NBA Head
13. Prof. S.K. Shinde, Professor Computer Engg, Head Co-curricular
14. Dr. T.V. Bhandare, Asst. Prof. & HOD IT
15. Dr. N.T. Suryavanshi, Asst. Prof. & HOD Civil Engg.
16. Ms. P.N. Jaiswal, Asst. Prof. & HOD Electrical Engg.
17. Dr. R.J. Patil, Dean IIIC, Asst. Prof. Civil Engg.
18. Dr. N.K. Sahuji, Head Ranking, Prof. General Science
19. Dr. G.N. Narule, Head Consultancy, Asso. Prof. Civil Engg.
20. Dr. A.G. Sajjan, Head Online Education, Asso. Prof. General Science
21. Mr. Shrinivas Shelge, Asst. Prof. Mechanical Engg.

DISCUSSION:

1. **Agenda 1:** Presentation of Fortnightly reports elaborating academic, R&D, T&P, Co-curricular, Extra-curricular and alumni activity in the department.
Principal, VPKBIET, Baramati informed all the heads to follow the provided Fortnightly report format and report.
2. **Agenda 2:** NBA Head presentation on status of NBA accreditation preparation

Dr. Gawande presented:

- a. Weakness as identified by previous NBA committees to be addressed.
- b. Requested all the heads to submit SFR for their department.
- c. As per the SFR requirements, Information Technology Dept and E&TC Department are eligible for NBA
- d. Computer Dept. is in need of faculty to satisfy SFR. VISION and Mission statement of institute needs to be revised.
- e. Faculty appraisal system needs to well defined and improved.

Principal instructed that Information Technology Dept and E&TC Department should apply for NBA.

Principal approved recruitment of new faculty as per norms and rules.

3. **Agenda 3** : Activity Plan and review by Head Ranking

Dr. Sahuji presented NIRF ranking criteria assessment.

Principal instructed that focus on research is needed as per remarks of NBA and NAAC.

4. **Agenda 4** : Activity Plan and review by NAAC Head.

Dr. Todkari presented NAAC accreditation guidelines for 2024, including a shift to a binary accreditation system and the introduction of a maturity-based graded accreditation framework.

5. **Agenda 5** : Activity Plan and review by GATE 2025 Coordinators

Activities presented by Mr. Shelge:

- a. Awareness Session for GATE 2025
- b. Training sessions planned by faculty.
- c. Utilization of GATE books for GATE 2025
- d. Proposed for appreciation and prizes for GATE qualified students.

6. **Agenda 6**: Admissions Overview by Head Admission

Dr. Disale presented overview of FY, MTech and Direct SY admissions for 2024-25 academic year.

Everyone appreciated Dr. Disale and his team for sincere efforts for successful conduction of admission activities.


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VPKBIET Baramati


Principal
VPKBIET Baramati



VPKBIET Baramati IQAC Meeting Agenda

Meeting Date: 14/9/ 2024

Meeting Time: 10.00 am

AGENDA:

No	Details of Agenda Items	Name of Presenter
1	Minutes of previous meeting & activity review by Dean IQAC	Dr. S. A. Takale
2	Review of Fortnightly Report by HODs	All HODs
3	Review by Dean Academics	Dr. S.M. Bhosale
4	Review by Dean R&D	Dr. S.G. Morkhade
5	ERP Review and Feedback System review	Mr. Bhagwat K.S.
6	Activity Plan and review by Dean Alumni	Dr. P.R. Chitragar
7	Library Review	Mrs. Sarode
8	Placement Review by TPO	Mr. Suraj Kumbhar


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Principal
VPKBIET Baramati

1	Dr. R. S. Bichkar	Principal, VPKBIET Baramati	<u>R S Bichkar</u>
2	Prof. S.B. Lande	Vice-Principal, Professor E&TC Engg,	
3	Prof. R.K. Shastri	Registrar, Professor E&TC Engg.	
4	Prof. S.A. Takale	Dean IQAC & Professor, Information Tech.	<u>S A Takale</u>
5	Prof. S.M. Bhosale	Dean, Academics, Prof. Mechanical Engg.	<u>S M Bhosale</u> 14/09/2024
6	Dr. S.G. Morkhade	Dean, R&D , Asst. Prof. Civil Engg.	
7	Dr. C.B. Nayak	Dean Autonomy, Associate Prof. Civil Engg.	<u>C B Nayak</u> 14/09/2024
8	Prof. P.R. Chitragar	Dean Alumni, Professor Mechanical Engg.	<u>P R Chitragar</u>
9	Dr. G.J. Chhajed	Asst. Prof. & Head, Dept. of Comp. Engg.	<u>G J Chhajed</u>
10	Dr. C.S. Kulkarni	Associate Professor & Head AIDS Engg.	<u>C S Kulkarni</u>
11	Dr. B.H. Patil	Associate Prof. & Head, E&TC Engg.	<u>B H Patil</u>
12	Dr. M.S. Lande	Associate Prof. & Head, Mechanical Engg.	<u>M S Lande</u>
13	Dr. A.S. Disale	Asst. Prof. & Head, General Science.	
14	Dr. V.C. Todkari	Asst. Prof. Mechanical Engg & NAAC Head	
15	Dr. A.H. Kolekar	COE & Asst. Prof. Mechanical Engg.	
16	Dr.V.B. Gawande	Asst. Prof. Mechanical Engg & NBA Head	<u>V B Gawande</u> 14/09/2024
17	Prof. S.K. Shinde	Professor Computer Engg, Head Co-curricular	
18	Dr. T.V. Bhandare	Asst. Prof. & HOD IT	<u>T V Bhandare</u>
19	Dr. N.T. Suryavanshi	Asst. Prof. & HOD Civil Engg.	<u>N T Suryavanshi</u>
20	Ms. P.N. Jaiswal	Asst. Prof. & HOD Electrical Engg.	<u>P N Jaiswal</u>
21	Dr. R.J. Patil	Dean IIIC, Asst. Prof. Civil Engg.	
22.	Mr. Suraj Kubhar	TPO, Asst. Prof. Mechanical Engg.	<u>S Kubhar</u>
23.	Mr. K.S. Bhagwat	ERP Coordinator, Asst. Prof. IT Dept.	<u>K S Bhagwat</u>
24.	Mrs. P.G. Sawade	Librarian	<u>P G Sawade</u>
25.	Mr. S.H. Kumbhar	TPO	<u>S H Kumbhar</u>



VPKBIET Baramati Minutes of IQAC Meeting

Meeting Date: 14/9/2024

Meeting Time: 10.00am to 12.30 pm

AGENDA:

1. Minutes of previous meeting & activity review by Dean IQAC
2. Review of Fortnightly Report by HODs
3. Review by Dean Academics
4. Review by Dean R&D
5. ERP Review and Feedback System review
6. Activity Plan and review by Dean Alumni
7. Library Review
8. Placement Review by TPO

MEMBERS PRESENT:

1. Dr. R. S. Bichkar, Principal, VPKBIET Baramati
2. Prof. S.A. Takale, Dean IQAC & Professor, Information Tech.
3. Dr. C.B. Nayak Dean Autonomy, Associate Prof. Civil Engg.
4. Prof. P.R. Chitragar, Dean Alumni, Professor Mechanical Engg.
5. Dr. C.S. Kulkarni, Associate Professor & Head AIDS Engg.
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9. Dr. N.T. Suryavanshi, Asst. Prof. & HOD Civil Engg.
10. Ms. P.N. Jaiswal, Asst. Prof. & HOD Electrical Engg.
11. Dr. R.J. Patil, Dean IIC, Asst. Prof. Civil Engg.
12. Prof. S.M. Bhosale Dean, Academics, Prof. Mechanical Engg.
13. Dr.G.J. Chhajed, Asst. Prof. & Head, Dept. of Comp. Engg.
14. Mr. S.H. Kumbhar, Training and Placement Officer
15. Mrs. P.G. Sarode Librarian
16. Mr. K.S. Bhagwat ERP Coordinator
17. Dr. V.B. Gawande Head NBA.

DISCUSSION:

Agenda 1: Minutes of previous meeting & activity review by Dean IQAC

Agenda 2: NEP 2020 and Autonomy Implementation: MDM, Open elective allotment guidelines were provided by Hon. Principal.

Agenda 3: Review of Fortnightly Report by HODs : HODs of following departments presented Fortnightly report for August 15 to 31st August 2024.

- i. Computer Engineering
- ii. E&TC Engineering
- iii. Mechanical Engineering
- iv. Electrical Engineering
- v. Civil Engineering

- vi. IT Engineering
- vii. AI&DS Engineering

Agenda 4: ERP Review and Feedback System review: Mr. Keshav Bhagwat presented the ERP system and set of questions to be redefined considering need of NEP 2020 and autonomy implementation. All the questions were read and reviewed by the IQAC members. It was decided that Dean IQAC will redefine the Feedback Mechanism and the Feedback Questionnaire considering needs of NEP, Autonomy, NAAC and NBA.

Agenda 5: Placement Review by TPO: Training and Placement Head Mr. Suraj Kumbhar presented Training and Placement activity review.

- i. Training Programs Conducted: Python Programming, Wipro Talentnext training program, 8days aptitude and verbal ability training program, Kalika Steel competition.
- ii. 74 students are placed till date.
- iii. Zensar Training will be scheduled by Training and Placement office.

Agenda 6: Library Review : Librarian Mrs. P.G. Sarode presented the Library Utilization report.

Agenda 7: Review by Dean Academics

Agenda 8: Review by Dean R&D

Agenda 9: Activity Plan and review by Dean Alumni

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VPKBIET Baramati Minutes of IQAC Meeting

Meeting Date: 9/7/2024

Meeting Time: 4.00pm to 6.00 pm

AGENDA:

1. Review of Fortnightly Report by HODs
2. Google for Education

MEMBERS PRESENT:

1. Dr. R. S. Bichkar, Principal, VPKBIET Baramati
2. Prof. S.A. Takale, Dean IQAC & Professor, Information Tech.
3. Prof. R.K. Shastri, Registrar, Professor E&TC Engg.
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12. Dr. R.J. Patil, Dean IIIC, Asst. Prof. Civil Engg.
13. Dr. A.G. Sajjan, Head Online Education, Asso. Prof. General Science

DISCUSSION:

Agenda 1: Fortnightly report presentation by HOD's

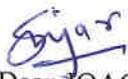
- i. Fortnightly report of E&TC department was presented by HOD E&TC
- ii. Fortnightly report of Civil department was presented by HOD Civil

Agenda 2: Google for Education Program.

- i. Last date of registration -12th July 2024
- ii. Dr. Aparna Sajjan, Head Online Education was assigned the task of coordinating for the needful regarding Google for Education Program.

Agenda 3: Discussion about format and various sections of Fortnightly report were discussed.

Dean IQAC presented the Concept Document for Fortnightly report. The same was approved by Principal, VPKBIET, Baramati. It was decided that all the HODs will be submitting Fortnightly report to Dean IQAC. Dean IQAC upon reviewing will forward the same to Principal, VPKBIET Baramati.


Dean IQAC
VPKBIET Baramati

Principal
VPKBIET Baramati

9/7/2024.

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1. Fortnightly Report Submission by Department Head

Discussion about various sections in the report.

2. Google for Education - Higher Ed Program

- Faculty registrations - 20

- Last date is 12th July.

- IT Faculty

3. Robotex Event Participation by students

6 events, participation fees - 3500/-

4. Fortnightly Report Presentation by

(1) E&TC Head

(2) Civil Head

1. Dr. R. S. Bichkar — Rs 3000

2. Dr. M. S. Lande Rs 3000

3. Dr. C. S. Kulkarni Rs 3000

4. Dr. C. B. Nayak Rs 3000

5. Dr. N. T. Sunawanshi Rs 3000

6. Prof. R. K. Shastri Rs 3000

7. Dr. B. H. Patil Rs 3000

8. Mrs. P. N. Jaiswal Rs 3000

9. Dr. P. R. Chitragar Rs 3000

10. Dr. T. V. Bhandare Rs 3000

11. Dr. R. J. Patil Rs 3000

12. Dr. Aparna G. Sajjan Rs 3000

13. Dr. S. A. Takale Rs 3000

1	Dr. R. S. Bichkar	Principal, VPKBIET Baramati	
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22.	Mr. Suraj Kubhar	TPO, Asst. Prof. Mechanical Engg.	
23.	Mr. K.S. Bhagwat	ERP Coordinator, Asst. Prof. IT Dept.	



VPKBIET Baramati Minutes of IQAC Meeting

Meeting Date: 10/7/2024

Meeting Time: 4.00pm to 6.00 pm

AGENDA:

1. NEP 2020 and Autonomy Implementation
2. Fortnightly report submission
3. Utilization of ERP system
4. Autonomy Examination
5. Portfolio allotment and report

MEMBERS PRESENT:

1. Dr. R. S. Bichkar, Principal, VPKBIET Baramati
2. Prof. S.A. Takale, Dean IQAC & Professor, Information Tech.
3. Prof. R.K. Shastri, Registrar, Professor E&TC Engg.
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13. Prof. S.K. Shinde, Professor Computer Engg, Head Co-curricular
14. Dr. S.G. Morkhade, Dean, R&D , Asst. Prof. Civil Engg.
15. Dr. Anil Disale, Asst. Prof. & Head, General Science.
16. Prof. S.M. Bhosale Dean, Academics, Prof. Mechanical Engg.
17. Dr.G.J. Chhajed, Asst. Prof. & Head, Dept. of Comp. Engg.

DISCUSSION:

Agenda 1: NEP 2020 and Autonomy Implementation, curriculum design for SY and FY curriculum changes.

- a. Number of credits for Basic Sciences:

Subject	Existing Credits	Changes in Credits
Physics	3	4
Chemistry	3	3
Maths	10	10

- b. Basic Electrical and Basic Electronics to be exchanged in two semesters for Electrical as per need.
- c. Computer Proficiency syllabus revision as per need to be done by BOS.
- d. Teaching load of Computer Proficiency to be shared by all departments
- e. BOS meetings(3rd) to be scheduled in 3rd week of July 2024.

- f. BOS for Humanities (HSSM) to be formed. Prof. R.K. Shastri will be chairman
- g. Letter to SPPU for University representative for HSSM to be sent.
- h. Academic Council meeting(2nd) to be planned.
- i. Syllabus finalization for FY and SY by respective BOS
- j. FY and SY revised syllabus books requisition to be submitted by every department

Agenda 2: Fortnightly report to be submitted by every HOD as per schedule (5th of every month and 20th of every month).

Agenda 3: ERP entries to be done by every faculty on regular basis

Agenda 4: Examination Committee meeting to be planned.

- i. Paper setting quality assurance

Agenda 5: Portfolio to be allotted and report must be submitted by every faculty.


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10/7/2024

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1. Google for Education
Faculty Registration

2. Number of Credits for Basic Science

Courses

- Physics	- 3	→ 4
- Chemistry	- 3	3
- Maths	- 10	10
	<u>16</u>	17.

3. Basic Electrical & Basic Electronics

to be exchanged for Electrical. as per need.

4. Fortnightly Report to be submitted.

5. Regarding changes needed in Computer Proficiency as per requirements. Teaching load to be shared by all departments

Civil- CAD, Mech - Basic Mechanical → Engineering

6. ERP Entries to be done regularly. Thermodynamics.

1. Dr. R.S. Bichkar

Rosse

2. Dr. M. S. Lande

M. S. Lande

3. Dr. C.S. Kulkarni

CS

4. Dr. S.K. Shinde

S.K.

5. Dr. R.J. Patil

R. Patil

6. Dr. S.G. Moshkade

S.G.

7. Dr. P.R. Chitragar

P.R.

8. Mrs. P.N. Jaiswal

P.N.

9. Dr. N.T. Suryawanshi

N.T.

10. Dr. Anil D'sale

Anil

11. Dr. T.V. Bhandare

T.V.

12. Dr. G.J. Chhajed

G.J.

13. Dr. C. B. Nayak

C.B.

14. Dr. B.H. Pabli

B.H.

15. Dr. S.M. Bhosle

S.M.
10/7/24

16. Dr. S.A. Takale

S.A.

17A. Dr. R.K. Shastri

R.K.

1	Dr. R. S. Bichkar	Principal, VPKBIET Baramati	
2	Prof. S.B. Lande	Vice-Principal, Professor E&TC Engg,	
3	Prof. R.K. Shastri	Registrar, Professor E&TC Engg.	
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22.	Mr. Suraj Kubhar	TPO, Asst. Prof. Mechanical Engg.	
23.	Mr. K.S. Bhagwat	ERP Coordinator, Asst. Prof. IT Dept.	



VPKBIET Baramati IQAC Meeting Agenda

Meeting Date: 1/1/ 2025

Meeting Time: 4.30 pm

AGENDA:

No	Details of Agenda Items	Name of Presenter
1	Minutes of previous meeting	Dr. S. A. Takale
2	Presentation on IQAC Activity Plan for Sem-II 2024-25	Dr. S. A. Takale
3	Presentation on Dean Academics Activity Plan for Sem-II 2024-25	Dr. S. M. Bhosale
4	Presentation on Dean Autonomy Activity Plan for Sem-II 2024-25,	Dr C.B. Nayak
5	Presentation on Autonomy Examination Activity Plan for Sem-II 2024-25	Dr. Avinash Kolekar

6. Plan for AY 2025-26 Autonomy
Syllabus (TY)

Dean IQAC
VPKBIET Baramati

Dr. C. B. Nayak.

Principal
VPKBIET Baramati

1	Prof. S.B. Lande	Principal, Professor E&TC Engg,	
2	Prof. R.K. Shastri	Dean Student Affairs & HOD Electrical and Professor E&TC Engg.	<i>C. Shastri</i>
3	Prof. S.A. Takale	Dean IQAC & Head & Professor, IT Dept.	<i>S. Takale</i>
4	Prof. S.M. Bhosale	Dean, Academics, Prof. Mechanical Engg.	<i>S. Bhosale</i> 01/01/25
5	Dr. S.G. Morkhade	Dean, R&D , Asst. Prof. Civil Engg.	<i>S. Morkhade</i>
6	Dr. C.B. Nayak	Dean Autonomy, Associate Prof. Civil Engg.	<i>C. Nayak</i>
7	Prof. P.R. Chitragar	Dean Alumni, Professor Mechanical Engg.	<i>P. Chitragar</i> 01/01/25
8	Dr. G.J. Chhajed	Asso. Prof. & Head, Dept. of Comp. Engg.	<i>G. Chhajed</i>
9	Dr. C.S. Kulkarni	Associate Professor & Head AIDS Engg.	<i>C. Kulkarni</i>
10	Dr. B.H. Patil	Associate Prof. & Head, E&TC Engg.	<i>B. Patil</i> 01/01/24
11	Dr. M.S. Lande	Associate Prof. & Head, Mechanical Engg.	<i>M. Lande</i> 01/01/24
12	Dr. A.S. Disale	<u>Associate</u> Asst. Prof. & Head, General Science.	<i>A. Disale</i> 01/01/24
13	Dr. V.C. Todkari	Asst. Prof. Mechanical Engg & NAAC Head	<i>V. Todkari</i> 01/01/24
14	Dr. A.H. Kolekar	COE & Asst. Prof. Mechanical Engg.	<i>A. Kolekar</i>
15	Dr.V.B. Gawande	Asst. Prof. Mechanical Engg & NBA Head	
16	Prof. S.K. Shinde	Professor Computer Engg, Head Co-curricular	<i>S. Shinde</i>
17	Dr. N.T. Suryavanshi	Asst. Prof. & HOD Civil Engg.	<i>N. Suryavanshi</i>
18	Dr. R.J. Patil	Dean IIIC, Asst. Prof. Civil Engg.	
19	Mr. Suraj Kubhar <i>Kumbhar</i>	TPO, Asst. Prof. Mechanical Engg.	<i>S. Kubhar</i>
20	Dr. N.K. Sahuji	Prof. General Science and Head Ranking	<i>N. Sahuji</i>
21	Dr. G.N. Narule	Asso. Prof. Civil Engg and Head Consultancy	
22	Dr. A.G. Sajjan	Asso. Prof. General Science and Head Online Education	<i>A. Sajjan</i>

VPKBIET Baramati

Minutes of IQAC Meeting

Meeting Date: 1/1/2025

Meeting Time: 4.30pm to 6.00 pm

AGENDA:

1. Minutes of previous meeting
2. Presentation on IQAC Activity Plan for Sem-II 2024-25
3. Presentation by Dean Academics on Activity Plan for Sem-II 2024-25
4. Presentation by Dean Autonomy on Activity Plan for Sem-II 2024-25
5. Presentation on Autonomy Examination Activity Plan for Sem-II 2024-25
6. Design of autonomy Syllabus for AY 2025-26 (TY)

MEMBERS PRESENT:

1. Dr. S.B. Lande Principal VPKBIET Baramati
2. Prof. R.K. Shastri Dean Student Affairs & HOD Electrical and Professor E&TC Engg.
3. Prof. S.A. Takale, Dean IQAC & Head & Professor, IT Dept.
4. Prof. S.M. Bhosale Dean, Academics, Prof. Mechanical Engg.
5. Dr. C.B. Nayak Dean Autonomy, Associate Prof. Civil Engg.
6. Prof. P.R. Chitragar, Dean Alumni, Professor Mechanical Engg.
7. Dr. G.J. Chhajed Asso. Prof. & Head, Dept. of Comp. Engg.
8. Dr. C.S. Kulkarni, Associate Professor & Head AIDS Engg.
9. Dr. B.H. Patil, Asso. Prof. & Head, E&TC Engg.
10. Dr. M.S. Lande Asso. Prof. & Head, Mechanical Engg.
11. Dr. N.T. Suryavanshi, Asst. Prof. & HOD Civil Engg.
12. Dr. A.G. Sajjan, Head Online Education, Asso. Prof. General Science
13. Dr. A.S. Disale Asso. Prof. and Head General Science
14. Dr. A.H. Kolekar COE & Asst. Prof. Mechanical Engg.
15. Dr. V.C. Todkari Asst. Prof. Mechanical Engg & NAAC Head
16. Prof. S.K. Shinde Professor Computer Engg, Head Co-curricular
17. Mr. Suraj Kumbhar TPO, Asst. Prof. Mechanical Engg.
18. Dr. N.K. Sahuji Prof. General Science and Head Ranking
19. Dr. S.G. Morkhade Dean, R&D , Asst. Prof. Civil Engg.

DISCUSSION:

Agenda 1: Review of previous meeting was taken.

Agenda 2: Presentation on IQAC Activity Plan for Sem-II 2024-25

Dean IQAC presented

1. IQAC Activity plan for Sem -II of AY 2024-25.
2. Need of redefining the Mentor -Mentee System was identified. Principal instructed Dean IQAC and Dean Student Affairs to prepare guidelines for functioning of Mentor -Mentee System in VPKBIET Baramati
3. Need to redefine the Faculty Appraisal System was identified. Principal suggested that a Committee of faculty members will be constituted for the needful updates in the Faculty Appraisal System.
4. Feedback Mechanism for VPKBIET Baramati. Following are the comments and suggestions:
 - a. Frequency of Curriculum Design Feedback must be once in Semester
 - b. Mid-sem feedback for FY to be conducted from 23-25 March 2025.
 - c. Feedback action taken (Letter of Appreciation and Letter of Improvement) must be monitored by HOD and Principal VPKBIET Baramati
5. Academic and Administrative Audit Format for VPKBIET Baramati. Following are the comments and suggestions:
 - a. Midsem Audit to be conducted for FY from 29-31 March 2025.
 - b. As per NAAC Guidelines the Periodicity for External Audit must be once in Year
 - c. Audit scoring proforma evaluation will be in quantifiable terms(Marks).
 - d. Audit Proforma for Internal Audit to be analyzed by all the HODs and provide their comments.
 - e. Once points in the Proforma are finalized, marks will also be finalized
 - f. Auditors will be Deans, HODs and senior faculty members.

Agenda 3: Presentation by Dean Academics on Activity Plan for Sem-II 2024-25

Dean Academics Dr. S M Bhosle presented the Semester Preparation activities, Academic Activities, readiness of Academic Calendar, S. Y. Curriculum Structure & Syllabus, status of MDM Syllabus, Open Elective Syllabus, Double Minor Syllabus, Honor Syllabus, Load Distribution for SEM-II, Time Table for SEM-II received from departments, Exit Courses Syllabi availability on website, M Tech Curriculum & Syllabus, Student Allotment of MDM, Student Allotment of OE, Faculty Feedback Analysis of SEM-I, Status of ERP Registrations for MDM & OE was discussed, Subject Teacher Allocation on ERP completed till date and S.Y. Batchwise Student Allocation on ERP, required for T.E. Batchwise Student Allocation on ERP & B.E. Batchwise Student Allocation on ERP. F.Y. Provisional defaulters list etc.

Agenda 4: Presentation by Dean Autonomy on Activity Plan for Sem-II 2024-25

During meeting following points are discussed

1. Modification of BoS and Academic Council member structure upto 15/01/2025.
2. Finalization of the TY program structure upto 15/01/2025.
3. Conduction of BoS and Academic Council meetings upto 15/02/2025 & 15/03/2025. respectively .

Agenda 5: Presentation on Autonomy Examination Activity Plan for Sem-II 2024-25

The examination calendar and activity plan for Semester-II for AY 2024-25 is discussed. The suggestion of postponing the Insem examination of SY BTech and MTech-II to 3rd February is given and approved by the members.

Agenda 6: Design of autonomy Syllabus for AY 2025-26 (TY)

1. Submission of the TY syllabus to SPPU upto 31/03/2025.


Dean IQAC

VPKBIET Baramati


Principal

VPKBIET Baramati



VPKBIET Baramati IQAC Meeting Agenda

Meeting Date: 11/1/ 2025

Meeting Time: 10.00 am

AGENDA:

- 1. Finalization of Faculty appraisal form:** Committee of Following faculty members will finalize the Faculty appraisal form on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.
 - a. Prof. S.B. Lande
 - b. Dr. G.J. Chhajed
 - c. Dr. M.S. Lande
 - d. Prof. S.A. Takale
 - e. Prof. S.M. Bhosale
- 2. Finalization of Internal Academic Audit Form:** Committee of Following faculty members will finalize the Internal Academic Audit Form on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.
 - a. Prof. S.B. Lande
 - b. Prof. S.A. Takale
 - c. Prof. S.M. Bhosale
 - d. Dr. G.J. Chhajed
 - e. Dr. M.S. Lande
- 3. Finalization of Mentor-Mentee System Guidelines :** Committee of Following faculty members will finalize the Mentor-Mentee System Guidelines on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.
 - a. Prof. S.A. Takale
 - b. Prof. R.K. Shastri
 - c. Prof. N.K. Sahuji
 - d. Prof. Anil Disale
- 4. Finalization of Teaching Scheme for TY Autonomy AY 2024-25.:** Committee of Following faculty members will finalize the Teaching Scheme for TY Autonomy AY 2024-25 on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.
 - a. Prof. S.M. Bhosale
 - b. Dr. C.B. Nayak
 - c. Dr. A.G. Sajjan
 - d. Dr. A. H. Kolekar.
- 5. Finalization of Curriculum Equivalence of Year-Down, Detained and Branch Change students:** Committee of Following faculty members will finalize the Curriculum Equivalence on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.
 - a. Prof. S.M. Bhosale
 - b. Dr. C.B. Nayak
 - c. Dr. A.G. Sajjan


Dean IQAC

VPKBIET Baramati


Principal

VPKBIET Baramati

1	Prof. S.B. Lande	Principal, Professor E&TC Engg,	<i>S. Lande</i>
2	Prof. R.K. Shastri	Dean Student Affairs & HOD Electrical and Professor E&TC Engg.	
3	Prof. S.A. Takale	Dean IQAC & Head & Professor, IT Dept.	<i>S. Takale</i>
4	Prof. S.M. Bhosale	Dean, Academics, Prof. Mechanical Engg.	
5	Dr. S.G. Morkhade	Dean, R&D , Asst. Prof. Civil Engg.	
6	Dr. C.B. Nayak	Dean Autonomy, Associate Prof. Civil Engg.	<i>C. B. Nayak</i>
7	Prof. P.R. Chitragar	Dean Alumni, Professor Mechanical Engg.	<i>P. R. Chitragar</i>
8	Dr. G.J. Chhajed	Asso. Prof. & Head, Dept. of Comp. Engg.	<i>G. J. Chhajed</i>
9	Dr. C.S. Kulkarni	Associate Professor & Head AIDS Engg.	<i>C. S. Kulkarni</i>
10	Dr. B.H. Patil	Associate Prof. & Head, E&TC Engg.	<i>B. H. Patil</i>
11	Dr. M.S. Lande	Associate Prof. & Head, Mechanical Engg.	<i>M. S. Lande</i>
12	Dr. A.S. Disale	Asso. Prof. & Head, General Science.	
13	Dr. V.C. Todkari	Asst. Prof. Mechanical Engg & NAAC Head	
14	Dr. A.H. Kolekar	COE & Asst. Prof. Mechanical Engg.	<i>A. H. Kolekar</i>
15	Dr. V.B. Gawande	Asst. Prof. Mechanical Engg & NBA Head	<i>V. B. Gawande</i>
16	Dr. N.T. Suryavanshi	Asst. Prof. & HOD Civil Engg.	<i>N. T. Suryavanshi</i>
17	Dr. R.J. Patil	Dean IIIC, Asst. Prof. Civil Engg.	<i>R. J. Patil</i>
18	Mr. Suraj Kumbhar	TPO, Asst. Prof. Mechanical Engg.	<i>S. Kumbhar</i>
19	Dr. N.K. Sahuji	Prof. General Science and Head Ranking	
20	Dr. G.N. Narule	Asso. Prof. Civil Engg and Head Consultancy	
21	Dr. A.G. Sajjan	Asso. Prof. General Science and Head Online Education	
22	<i>Mrs. P.V. Jaiswal</i>	<i>coordinator Electrical Engg</i>	<i>P. V. Jaiswal</i>

VPKBIET Baramati

Minutes of IQAC Meeting

Meeting Date: 11/1/2025

Meeting Time: 10.00am to 12.30 pm

AGENDA:

1. Finalization of Faculty appraisal form: Committee of Following faculty members will finalize the Faculty appraisal form on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.

- a. Prof. S.B. Lande
- b. Dr. G.J. Chhajed
- c. Dr. M.S. Lande
- d. Prof. S.A. Takale
- e. Prof. S.M. Bhosale

2. Finalization of Internal Academic Audit Form: Committee of Following faculty members will finalize the Internal Academic Audit Form on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.

- a. Prof. S.B. Lande
- b. Prof. S.A. Takale
- c. Prof. S.M. Bhosale
- d. Dr. G.J. Chhajed
- e. Dr. M.S. Lande

3. Finalization of Mentor-Mentee System Guidelines: Committee of Following faculty members will finalize the Mentor-Mentee System Guidelines on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.

- a. Prof. S.A. Takale
- b. Prof. R.K. Shastri
- c. Prof. N.K. Sahuji
- d. Prof. Anil Disale

4. Finalization of Teaching Scheme for TY Autonomy AY 2024-25.: The Committee of Following faculty members will finalize the Teaching Scheme for TY Autonomy AY 2024-25 on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.

- a. Prof. S.M. Bhosale
- b. Dr. C.B. Nayak
- c. Dr. A.G. Sajjan

5. Finalization of Curriculum Equivalence of Year-Down, Detained and Branch Change students: Committee of Following faculty members will finalize the Curriculum Equivalence on or before 9th Jan 5.00pm and present the same on 11th Jan 2025.

- a. Prof. S.M. Bhosale
- b. Dr. C.B. Nayak

c. Dr. A.G. Sajjan

MEMBERS PRESENT:

1. Dr. S.B. Lande Principal VPKBIET Baramati
2. Prof. S.A. Takale, Dean IQAC & Head & Professor, IT Dept.
3. Prof. S.M. Bhosale Dean, Academics, Prof. Mechanical Engg.
4. Dr. C.B. Nayak Dean Autonomy, Associate Prof. Civil Engg.
5. Prof. P.R. Chitragar, Dean Alumni, Professor Mechanical Engg.
6. Dr. G.J. Chhajed Asso. Prof. & Head, Dept. of Comp. Engg.
7. Dr. C.S. Kulkarni, Associate Professor & Head AIDS Engg.
8. Dr. B.H. Patil, Asso. Prof. & Head, E&TC Engg.
9. Dr. M.S. Lande Asso. Prof. & Head, Mechanical Engg.
10. Dr. N.T. Suryavanshi, Asst. Prof. & HOD Civil Engg.
11. Dr. A.S. Disale Asso. Prof. and Head General Science
12. Dr. A.H. Kolekar COE & Asst. Prof. Mechanical Engg.
13. Mr. Suraj Kumbhar TPO, Asst. Prof. Mechanical Engg.
14. Mrs. Pooja Jaiswal, Coordinator Electrical Dept.

DISCUSSION:

1. Finalization of Faculty appraisal form:

1. Faculty appraisal form finalized based on AICTE 360 degree feedback form with title Appraisal and 360 degree feedback form
2. For Teaching process(Theory practical) maximum 25 points where 12.5 points for each semester finalized
3. Students' Feedback maximum 25 points where 12.5 points for each semester finalized
4. Departmental and institute activities combined and maximum credit 20 points where maximum 10 credit points for each semester finalized
5. For ACR maintained at institute level , maximum 25 credit points finalized where maximum 5 credit points for each Result, Research, Participation, HOD observations and Principal observations are finalized
6. For Contribution to society , maximum 5 credits finalized
7. Total maximum 100 credit points will be scaled to 10 points.

2. Finalization of Internal Academic Audit Form:

1. Audit form with 25 evaluation measures and total 100 marks was finalized with required modifications
2. AAA Internal Audit will be conducted once in semester. AAA External Audit will be conducted once in a year.

3. AAA Audit performance/marks will be reflected in the Faculty Appraisal form.

3. Finalization of Mentor-Mentee System Guidelines:

1. Mentor Mentee Process manual is approved.
2. Mentors in FY will be from FY and department mentors will be allocated in SY.
3. Mentoring Coordinator at Institute level must coordinate with departmental mentoring coordinator for the necessary record keeping of Mentoring System
4. Dean Student Affairs will work as Mentoring System Coordinator at institute level.
5. Mentoring form is approved.
6. Mentor-Mentee meeting form is approved.
7. Outcome of mentoring must be recorded by the mentor at the end of every year. Outcome may be, placement, publications, GATE exam, any issues resolved
8. Mentor-mentee meeting to be planned once in month in the timetable.

4. Finalization of Teaching Scheme for TY Autonomy AY 2024-25.:

During meeting following points are discussed and approved

1. Dr. C. B. Nayak, Dean of Autonomy, presented the autonomy status of VPKBIET, along with proposed modifications to the marking scheme and subjects.
2. Modification of the Board of Studies (BoS) and Academic Council member structure is approved.
3. Finalization of the Third-Year program structure is approved.
4. Conduction of BoS and Academic Council meetings is approved.

5. Finalization of Curriculum Equivalence of Year-Down, Detained and Branch Change students:

Dean Academic presented Curriculum Equivalence of Year-Down, Detained and Branch Change students.

6. BE students attendance must be monitored by all departments
7. BE and TE GATE Exam appearing students must be motivated to study.
8. Library Utilization
 1. Print journal utilization must be improved.
 2. Students must visit library once in a week along with class I/C
 3. Links for ebooks (Delnet) must be provided by faculty on the Google Classroom.
9. Projects
 1. Every department must identify five best projects.
 2. Projects outcome is expected such as: publication or patent.
 3. Utility of project for society is also important

10. Placements must be improved. TPO must visit each department and along with T&P Coordinator must plan for placement activities.

11. In next meetings HOD presentations will be planned.



Dean IQAC

VPKBIET Baramati



Principal

VPKBIET Baramati